

ROSS VALLEY FIRE DEPARTMENT

RESOLUTION 19-08

A RESOLUTION OF THE ROSS VALLEY FIRE DEPARTMENT ESTABLISHING THE POSITION AND COMPENSATION PACKAGE FOR THE DISASTER COORDINATOR

WHEREAS, Ross Valley Fire Department hereby establishes the limited term (two-year) position of Disaster Coordinator as a non-safety position within the Department; and

WHEREAS, the duties, responsibilities, and compensation of the Disaster Coordinator have been compared with positions in other municipalities throughout the region; and

NOW THEREFORE BE IT RESOLVED, that the following are the salary and benefits for this position;

BE IT FURTHER RESOLVED, that the Ross Valley Fire Department adopts the following terms and conditions for the Disaster Coordinator effective July 1, 2019:

Disaster Coordinator	Step A	Step B
	5,938	6,250

Step placement and advancement shall be in accordance with the provisions of Section 11 of Authority's Civil Service Rules and Regulations.

Salary Adjustments: The Fire Board will review the Disaster Coordinator's compensation annually.

Retirement: "New Members" as defined by CalPERS, shall be subject to all provisions of the Public Employees' Pension Reform Act, PEPRA.

Vacation Leave Schedule:

1 to 36 Months	10 days
36 to 144 Months	15 days
145 to 240 Months	20 days
Over 240 Months	24 days

Employee has the option to receive cash for vacation days, up to a maximum of five days (40 hours) cash payment, once during each fiscal year.

Effective July 1, 2019, there is a vacation cap equal to 300 hours; for those over the 300 cap in hours on July 1, 2019, the cap becomes effective when the vacation accrual drops below 300 hours or on June 30, 2022, whichever occurs first.

Holidays: 13 Days off per year: New Year's Day; Martin Luther King, Jr. Day; Lincoln's Birthday; Washington's Birthday; Memorial Day; Independence Day; Labor Day; Admission Day; Veterans' Day; Thanksgiving Day; Friday after Thanksgiving Day; December 24, 1/2

day; Christmas Day; December 31, 1/2 day. In addition to the above, any other single day appointed by the President of the United States or the Governor of California and observed by the Authority as a public fast, Thanksgiving or holiday.

Sick Leave: 12 days per year

Uniform: A uniform allowance of \$60 per month.

Cafeteria Plan: The Authority's monthly contribution to the cafeteria plan shall be an amount equal to the full family cost of Kaiser (PERS Kaiser Bay Area Plan) which at this time is \$1931.07, less the Minimum Employer Contribution (MEC) established by the PEMHCA. Cafeteria benefits may be used for health insurance, dental insurance, life insurance, disability insurance, and cash back to the employee. The cash back, however, cannot exceed \$270 per month.

I do hereby certify that the above Resolution 19-08 is a true and correct copy as passed by the Ross Valley Fire Board on August 14, 2019, by the following vote:

AYES:

NOES:

ABSENT:

ABSTAIN:

Peter Lacques, President

JoAnne Lewis, Administrative Assistant